



**Tenant Access Form**

Form must be **COMPLETELY** filled out for changes to occur or card to be issued.

Tower: *Tower 1 or 2* Employer/Resp. Financial Party: Contact:

Name:	Type: <input type="checkbox"/> Exec. <input type="checkbox"/> Reserved <input type="checkbox"/> Unreserved	Space#:	Card#:
Phone:	Email:	Other:	

#	Year	Make	Model	Color	Plate	State
1						
2						

I have read and understand the applicable Parking Rules & Regulations (“Rules”). I agree to abide by the Rules and hereby release the associated property owner, property management and the Downtown Tempe Community, Inc. from any and all liability relative to the enforcement of the Rules, specifically including, but not limited to, the impoundment, immobilization, or towing of my vehicle. Parking is made available on a month to month basis and can be cancelled by either party upon thirty (30) days written notice to the other party. It is also understood that the charges for parking are subject to change upon thirty (30) days’ notice.

1. Parking access cards for the Garage will be offered on a month to month basis (unless provided by your lease or employer). A 30 day notice is required by either party to cancel.
2. All employees with rights to the Hayden Ferry Lakeside Garage must use their card for every entrance and exit. Failure to do so will result in you being charged the prevailing daily rate.
3. All tenants with an access card must park on level 2 or higher when entering the garage. This also includes tenants that are working a half day or just running up to the office for 5 minutes. Tenants that have reserved parking, please ALWAYS use your assigned stall.
4. There will be no parking in a reserved space unless it is assigned to you.
5. Please do not take up more than one parking space. Violators will be subject to a citation/fine.
6. The speed limit is 10 MPH. Speeding or reckless operation of you vehicle will result in revocation of parking privileges.
7. Follow all directional signs.
8. Hayden Ferry Lakeside access card holder assumes all risks associated with this card and the area it accesses. By using this card you agree to hold harmless management and its principals from all damages, personal or material, including theft while in this area. This card grants license only. No bailment is created.
9. Acceptance of this permit by Hayden Ferry Lakeside access card holder relieves the issuer or its agent of any responsibility for damages to or loss of vehicle, its contents or accessories from any cause whatsoever.
10. There will be a \$15.00 fee for initial activation or replacement of lost or damaged access cards or permits.
11. These rules are in effect Monday through Sunday.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please email to: [haydenfery@downtowntempe.com](mailto:haydenfery@downtowntempe.com)

For questions or comments contact DTA at 480-968-2199. **OFFICIAL USE ONLY**

Card issued: _____	Entered into PARIS: _____
Card activated: _____	PARIS Acct #: _____
Entered into ACDB: _____	
Charged: _____	Initials: _____ Date: _____